



Dual Enrollment at Motlow State



What are the benefits of Dual Enrollment?

- Less classes to take after high school graduation
- Cost effective
- Increased success in college courses and post graduate opportunities
- Better prepared for college after high school graduation
- Stand out on college and scholarship applications

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$$R_T = \frac{1}{\frac{1}{200} + \frac{1}{300} + \frac{1}{200}} =$$

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What are the qualifications to take Dual Enrollment classes?

- Please first consult with your high school guidance counselor to see if you meet the eligibility and scheduling requirements, as some have more stringent qualifications and restrictions.
- You must have an overall high school grade point average (GPA) of 3.0 or higher. You also must have a 3.0 or higher in the subject area you wish to take classes. For example, if you wish to take English 1010, you must have an overall GPA of 3.0 or higher and a 3.0 or higher in your high school English classes. To be eligible to take math or science classes, you must have an overall GPA of 3.0 or higher and an overall GPA of 3.0 or higher in your high school English and math classes.
- For eligibility of Career and Technical Education (CTE) courses (Mechatronics, Business, Agriculture, etc.), you must have an overall GPA of 2.5 or higher.

Qualifications continued...

If the required GPAs are not attainable, qualifying ACT scores are acceptable. To take English 1010 (or psychology, sociology, history, speech, etc.), you must have a Reading sub score of 19 or higher and an English sub score of 18 or higher. To take a math or science class, you must have a 19 in reading, 18 in English, and 19 in math.

The Accuplacer exam is an option as well, only after taking the ACT. You are welcome to test in all areas, or just the area you are deficient in. For more information, please see the [Testing Center](#) page on our website.

Homeschooled students must have an overall GPA of 3.0 or higher, in addition to the qualifying ACT scores listed above.



The only paperwork you need....

Admission Application

Consent Form

Dual Enrollment Grant

College transcript from previous school, if you have taken classes at another institution (including TCAT)

THAT'S IT!



What classes should I take?

The following are the most popular classes taken by high school students:

- ENGL 1010 - English Composition I
- ENGL 1020 - English Composition II
- HIST 2010 - Early United States History
- HIST 2020 - Modern United States History
- MATH 1010 - Math for General Studies
- MATH 1530 - Introductory Statistics
- MATH 1710 - Precalculus Algebra
- POLS 1030 - American Government
- SOCI 1030 - Introduction to Sociology
- PSYC 1030 - Introduction to Psychology
- MUS 1030 - Introduction to Music
- COMM 2025 - Fundamentals of Communication



How much does it cost?

After academic eligibility and Tennessee residency is confirmed by our office, you are automatically eligible to receive monies from the Dual Enrollment Grant (DEG).

The DEG applies to 10 courses; the breakdown of money distribution can be found in the below chart.

DUAL ENROLLMENT GRANT	
Courses 1-5	Courses 6-10
Fully covered tuition	\$100 awarded per credit hour (i.e. 3 credit hours would receive \$300)
Fully covered Dual Enrollment Fee	
*Textbooks and other fees not covered	*Textbooks and other fees not covered

To maintain eligibility, a GPA of 2.0 or higher is required. If you drop below the required 2.0, you may be able to continue to take classes but would have to pay out of pocket for tuition.

Additional information about the Dual Enrollment Grant can be found on the [TN Higher Education](#) website.

If your parent/guardian is a teacher or works for the State of Tennessee, you are eligible for tuition discounts. The tuition discount form should be turned in every semester before classes begins.

Be on the lookout...

- A member from the Dual Enrollment Team will get you registered for classes. Once you are registered, you will be able to view all charges through your student account in MyMotlow.
- Dual Enrollment students do not follow the same payment deadlines as other Motlow students. You might receive text messages and/or emails about paying for classes before our staff is able to process the Dual Enrollment Grant. Please ignore them. Once you are registered for classes, your class schedule will not be deleted due to non-payment.
- Once our office processes the Dual Enrollment Grant, you will be able to see the award on your student account. Please be patient, as this is not a quick process. It could take as long as mid-semester before it is completed.
- Please note that some classes use electronic textbooks and resources, known as Digital Engagement Initiative (DEI). If you are enrolled in one of these classes, you will be automatically charged a set fee for the material. You should receive an email from the bookstore informing you of this information. However, if you have a question as to whether or not you are enrolled in one of these classes, you will be able to verify charges on your student account.



Now to the important stuff...

- The classes you take with Motlow will be a part of your permanent college transcript.
- The classes count toward both your high school and college credit.
- Dual Enrollment classes operate on Motlow's schedule (later start date, different breaks, end sooner, etc.).
- Dual Enrollment classes are college classes taught by college instructors. The expectations in the classes will be higher and the deadlines you will be required to meet are a lot of times non-negotiable.
- As a Dual Enrollment student, you have the same access to all the perks as any other Motlow student (free tutoring, counseling and library services, events, concerts, plays, ballgames, etc.).
- While you may not want to, sit toward the front of the classroom, ask questions, and get to know your instructor. He/she can be your biggest advocate, reference, and tutor.
- Accommodations in the classroom are available as a Dual Enrollment student. However, you must contact the Disability Services Office at Motlow to get those arranged.
- If you will be attending another college after high school graduation, you will need to request your Motlow transcript be sent by contacting our [Admissions Department](#).



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One more thing...

- If you are considering dropping a class, please know that we will not do so without the consent of your guidance counselor. This is for your protection; our main concern is you being able to graduate from high school and on time!
- To remain in good standing with the financial aid office at the school you will be transferring to after graduation, please know that you must successfully complete 67% of all classes you register for. If you only register for and take one dual enrollment class and end up dropping it before the deadline or failing it, your completion rate will be 0%. More than likely, you will have to go through an appeal process to receive any type of future funding (including TN Promise, HOPE, federal aid, and any other type of scholarship).
- When in doubt, please talk to one of the Dual Enrollment Coordinators to find out how dropping a class will affect you in the future.



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When taking online classes...

- You will access your online classes through D2L, via the Motlow Hub.
- Communication with your instructor will occur through the email function in D2L
- How-To videos are available for D2L and other dual enrollment processes on our [website](#).



Know the terminology before classes begin..

- **Add/Drop** - A grace period at the beginning and middle of semester where a student can add or drop classes without penalty. Classes will not be dropped without consent from your guidance counselor.
- **Associate Degree** – A degree earned after completion of a program of study from a community college. It is possible for a Dual Enrollment student to earn an Associate Degree before graduating high school.
- **Credit hour** – Each class is assigned a certain number of credit hours. It corresponds with the number of hours you will spend in that class each week. Most classes that Dual Enrollment students take are 3 credit hours (English, Speech, Psychology, History, Music, etc.). However, some are 4 credit hours, such as Calculus.
- **Program of study** - Classes you must take before receiving a degree. Motlow has many. Please take a minute to look at them with our [Program Finder](#).
- **Prerequisite** – A class that must be completed before taking another specific course.
- **Semester** – All of Motlow's classes last a semester. The fall semester is from August until December; the spring semester is from January until May. Some classes are offered during summer (end of May until the first of August).
- **Syllabus** – You will receive one for each class. It will explain how final grades are earned, which textbooks are required, deadlines for assignments, exams, etc.



We should also mention..

It is possible to earn a college degree before graduating high school. We have approximately 100 high school students each year that do so. They are referred to as Middle College students. If this is something you are interested in pursuing, please let your guidance counselor know first. He/she will then contact the appropriate Dual Enrollment Coordinator to set up a meeting to talk about the rigor of the program.



With that being said, we would love to hear from you!

- **Marla Rudd** – Coordinator serving Moore, Lincoln, and Franklin Counties and Tullahoma and Huntland High Schools – mrudd@mscc.edu – (931) 393-1790
- **Lisa Campbell** – Coordinator serving Bedford and Coffee Counties, Coffee County Virtual Academy, all Online Public High Schools, and Homeschooled Students (931)-393-1823
- **Debbie Jennings** – Administrative Assistant – djennings@mscc.edu - (931) 668-2172 ext. 1793
- **Sally Pack** – Director, serving Warren, Van Buren, White, Cannon, Dekalb and Rutherford Counties – spack@mscc.edu – (931) 668-2172 ext. 2133



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